

NORTHERN COLORADO AMATEUR RADIO CLUB
BY-LAWS
Sixth Revision
December 31, 2004

Preamble

The Northern Colorado Amateur Radio Club (NCARC; herein below referred to as "the Corporation") is incorporated in the State of Colorado.

**Part I
Definitions**

Section 1. Full Member: A person who is a licensed Amateur Radio operator, agrees to support the purposes of the Corporation, and is current in all dues and fees.

Section 2. Associate Member: A person who is not a licensed Amateur Radio operator, who has never had their license suspended or revoked, who agrees to support the purposes of the Corporation, and who is current in all dues and fees.

Section 3. Household or Family Member: A person who meets the requirements of a full member and resides at the same address as a Full Member. Household members have the same rights and duties as Full Members .

Section 4. Student member: A person who is a licensed Amateur Radio operator, agrees to support the purposes of the Club, and is current in all dues and fees. A student member is a full-time student who can provide a school I.D. or other documentation demonstrating that they are attending school full time. A student member must be the only club member in the household to get this membership classification. A student member gets a reduced membership rate.

Section 4. General Membership: The assembly of full and associate members.

Section 5. Executive Committee: The committee formed by the Corporation's seven officers, (President, Vice-President, Secretary, Treasurer, Technical Committee Officer, Newsletter Officer, and Hamfest officer) and the chairpersons of committees appointed by the President, and the Corporation Station Trustee.

Section 6. Membership Roster: The Secretary's official listing of the General Membership.

**Part II
Rights and Duties of Members**

Section 1. Full Members, Student members and Family/Household members may vote upon all business brought before the General Membership, and may vote by proxy upon written notice to the Secretary at least 24 hours in advance of the start of the meeting.

Full members, Student members, Associate members, and Family/Household members may participate in all aspects of radio operation and other functions sponsored and endorsed by the Corporation, as outlined by the Corporation's President and Technical Committee and consistent with FCC regulation Part 97 governing the Amateur Radio Service.

Section 2. Associate members have the same rights as Full Members, except that they may not vote on Corporation business.

Part III Corporation Meetings

Section 1. Meetings of the General Membership shall be held on the third Saturday of each month at a place and time designated by the Executive Committee.

Section 2. Special Meetings of the General membership shall be held upon the call of the Executive Committee.

Section 3. The Executive Committee shall meet at least once annually to plan future directions of the Corporation and perform any other necessary Corporation business as the Executive Committee deems necessary.

Section 4. Meetings shall be conducted according to Robert's Rules of Order.

Part IV Quorum

Section 1. A quorum shall consist of 10% of the current NCARC full membership, at least 3 of who need to be officers.

Part V Dues and Corporation Finances

Section 1. Dues are due and payable upon joining the club and on each annual anniversary. The names of members whose dues are not paid after 90 days of the due date shall be dropped from the Corporation's Roster. Reinstatement will occur when dues are resumed, unless otherwise decided by the President.

Section 2. The Corporation will maintain a budget, amended whenever necessary, as determined by the Executive Committee, for the expenditure of Corporation funds. The Treasurer will regularly maintain expenses within the budget. The budget will be prepared in advance of and approved by the first meeting of the fiscal year

Part VI Loss of Membership

Section 1. A member who has their Amateur Radio license suspended or revoked will have their name dropped from the Corporation's Roster.

Part VII Officers

Section 1. Officer posts shall be: President, Vice-President, Secretary, Treasurer, Technical Committee Officer, Newsletter Officer, and Hamfest officer as elected by the Full Members. The officers shall be responsible for the affairs and property of the Corporation, have the power to adopt regulations consistent with the Articles of Incorporation and By-Laws, have power to collect dues or fees from Corporation members, solicit, use, hold, or invest funds, gifts, bequests, or endowments, and use same or proceeds therefrom for the Corporation and/or its members in conducting the Corporation's activities.

Section 2. Nomination and Election. The President shall take, or delegate the taking of, nominations for officers for the following year. These nominations shall be announced at a meeting of the General Membership held in October, at which time nominations will also be taken from the floor. The election will be held at a meeting of the General membership to take place in November. All voting will be by voice vote unless a motion to vote by secret ballot has been approved in accordance with Robert's Rules of Order. The nominees receiving the highest number of votes shall be the officers-elect, assuming the post January 1st of the following year for a term of one year. Any nominee not elected may be entered, write-in style, on member's ballots for another position being voted. NCARC full members can vote for nominated officers and/or write-in candidates by submitting their vote to the NCARC secretary in writing or by email. All such ballots must be received by the NCARC secretary by midnight prior to the day of elections.

Section 3. Requirements of an Officer. An officer must be and remain a Full Member and a resident of Larimer, Jackson or Weld Counties throughout the term. An Officer must serve seriously and to the best of his or her ability, in accordance with the specific duties established for the position by the Executive Committee at the beginning of each year.

Section 4. The President shall preside at all meetings of the General Membership, and shall appoint such committees expedient and necessary.

Section 5. In the absence of the President, the Vice-President shall perform the duties of the president, and in the absence of the Vice-President such officer or Committee Chairman as may be present shall preside and assume the duties of the President.

Section 6. The Secretary shall be responsible for the records of the Corporation and any communications necessary with the members.

Section 7. The Treasurer shall be responsible for the funds of the Corporation and be accountable to the President and General Membership. An audit will be called by the President at the end of each fiscal year.

Section 8. The Technical Committee officer shall be responsible for maintenance and upkeep of the corporation's technical assets, as well as for recommending the acquisition of new equipment and capabilities consistent with promoting the state of the art of amateur radio. The technical committee officer shall submit for consideration at the annual officer's meeting a budget for regularly scheduled equipment maintenance and upkeep.

Section 9. The Newsletter officer shall be responsible to publish a monthly newsletter. The monthly newsletter will include the NCARC meeting minutes.

Section 10. The Hamfest officer shall be responsible for the planning and direction of the hamfest fundraisers.

Section 11. Vacancies. In the event of a vacancy among the officers, through death, resignation, or otherwise, the General membership, shall, at the next meeting, elect a successor to hold office until expiration of the term. An exception is found if the Presidency is vacated; in such case the Vice-President becomes President, and the Vice-Presidents post is filled by election.

Section 12. An officer may be removed from office after a hearing has been accorded, either by a two-thirds vote of the Executive Committee or by a two-thirds vote of the Full Members present at a regular or special meeting of the membership.

Part VIII Executive Committee

Section 1. The Executive committee shall serve as the managerial body for the Corporation, and shall meet to advise the officers on business needing their attention.

Part IX Fiscal Year

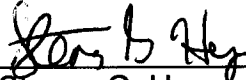
Section 1. The Corporation's fiscal year shall begin January 1st and end December 31st of each year.

Part X Amending the By-Laws and Articles of Incorporation

Section 1. These By-Laws may be amended or any part suspended by a majority vote of the Full Members present at a meeting of the General Membership called by the President to consider the change, provided that notice of the proposed amendments has been given at the preceding meeting.

Section 2. The articles of incorporation may be amended by a two-thirds (2/3) majority vote of the Full Members (as defined in the By-Laws) present at any meeting, provided that notice of the proposed amendments has been given at the preceding meeting.

Attested to:



Steven G. Henry, Secretary

12/31/2004
Date